

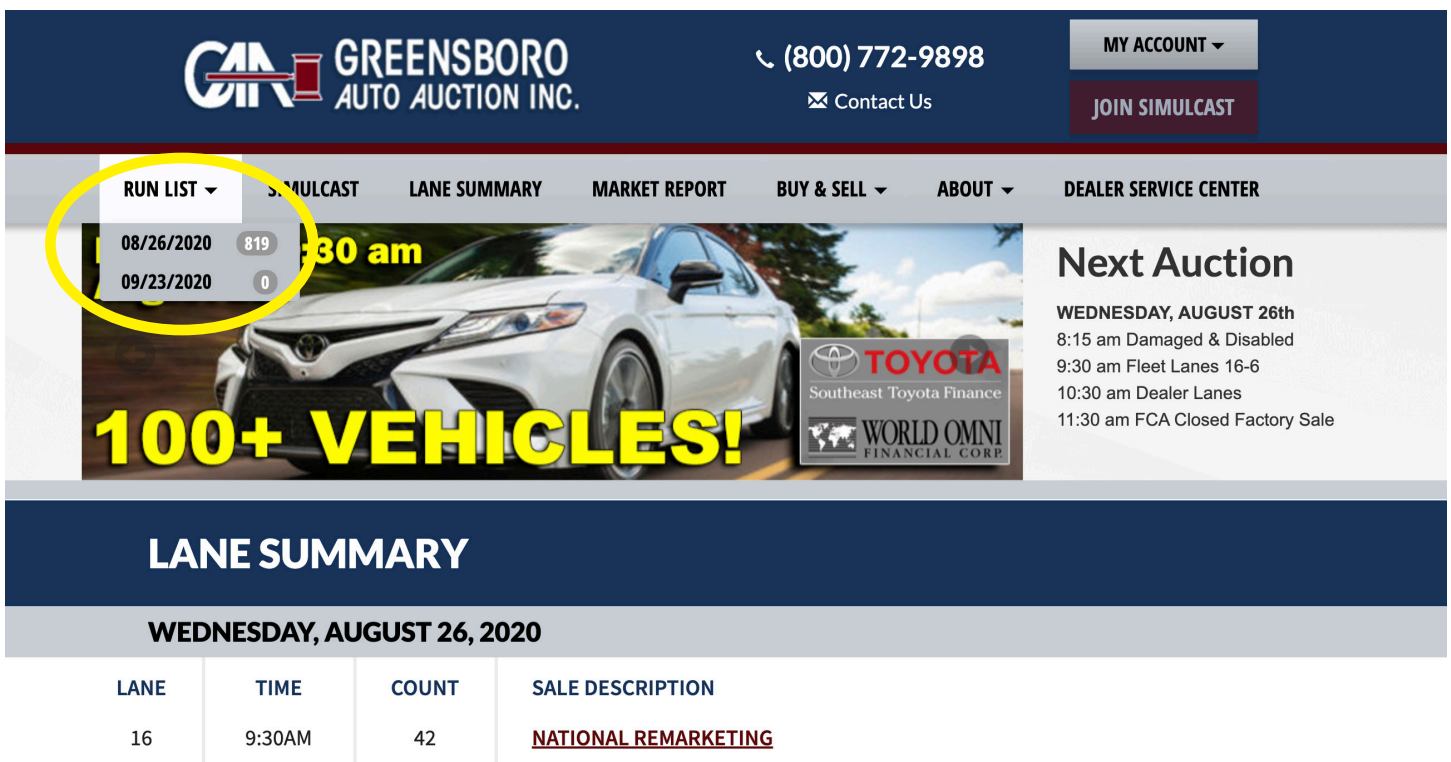
HOW TO SEARCH INVENTORY

First, go to <https://greensboroaa.com/> and **log in to your account**.

After you have logged in, **click on “RUN LIST”** in the upper left corner.

Next, click on the sale date.

Note: if a Tuesday date is listed, this is a CLOSED Ford Factory sale. Only Ford and Lincoln dealers can access this sale.



The screenshot shows the website's navigation bar with the following items: RUN LIST (circled in yellow), SIMULCAST, LANE SUMMARY, MARKET REPORT, BUY & SELL, ABOUT, and DEALER SERVICE CENTER. Below the navigation bar is a banner for a Toyota car sale with the text "100+ VEHICLES!" and "9:30 am". To the right of the banner is a "Next Auction" section listing the following schedule for Wednesday, August 26th:

- 8:15 am Damaged & Disabled
- 9:30 am Fleet Lanes 16-6
- 10:30 am Dealer Lanes
- 11:30 am FCA Closed Factory Sale

Below the banner is a "LANE SUMMARY" section for Wednesday, August 26, 2020, with the following table:

LANE	TIME	COUNT	SALE DESCRIPTION
16	9:30AM	42	<u>NATIONAL REMARKETING</u>

The next screen shows all the search functions available for finding vehicles.

The screenshot displays the Greensboro Auto Auction Inc. website interface. At the top, the company logo and contact information are visible. Below the navigation bar, a search sidebar is highlighted with a yellow circle, containing various filter options. The main content area shows a 'Run List' for 08/26/2020, listing three vehicles with their respective details and action buttons.

GREENSBORO AUTO AUCTION INC. (800) 772-9898
MY ACCOUNT | JOIN SIMULCAST

Navigation: RUN LIST | SIMULCAST | LANE SUMMARY | MARKET REPORT | BUY & SELL | ABOUT | DEALER SERVICE CENTER

Secondary Navigation: SALES | PRINT/EXPORT | WORKBOOK | AUTO BIDS | JOIN SIMULCAST | MY ACCOUNT

Run List - 08/26/2020

Page 1 of 17 | Show 50 | Sort by Lane | Search returned 819 results

Search [Reset filters] | Save Search

Saved Searches (+)

Make: All Makes

Lane (+)

Vehicle Types (+)

Body Styles (+)

Year & Mileage (+)

Color (+)

Engine (+)

Drivetrain (+)

Transmission (+)

Condition Grade (+)

Keyword Search (-)

Search by keyword [SEARCH]

Vehicle	Body Style	Condition Grade	Mileage	Announcements
2012 FISKER KARMA ECOSPORT	4DR SEDAN	3.60	14,997	
2018 KIA FORTE LX	4DR SEDAN	3.50	60,178	AS IS OVR100K
2016 NISSAN ALTIMA SL	4DR SEDAN	3.60	

We'll explore each item on this menu now.

The main search filter menu is a vertical stack of sections. At the top is a search bar with a magnifying glass icon, the word "Search", and a "Reset filters" link. Below it is a "Save Search" button with a house icon. The main filter categories are: "Saved Searches" with a plus icon; "Make" with a dropdown menu currently set to "All Makes"; "Lane" with a plus icon; "Vehicle Types" with a plus icon; "Body Styles" with a plus icon; "Year & Mileage" with a plus icon; "Color" with a plus icon; "Engine" with a plus icon; "Drivetrain" with a plus icon; "Transmission" with a plus icon; "Condition Grade" with a plus icon; and "Keyword Search" with a minus icon. At the bottom is a text input field labeled "Search by keyword" and a "SEARCH" button.

[Reset filters](#)

Click "Reset filters" to clear all options and start a new search.

Saved Searches



How to save searches and retrieve saved searches will be covered in a separate handout

Make

All Makes



The expanded "Make" filter menu shows a list of car makes with checkboxes and counts. The "FORD" option is selected and highlighted. At the top of the expanded menu is a "Reset filter" link and a "DONE" button. The list includes: CHRYSLER (19), DODGE (44), FISKER (1), FORD (158), GMC (11), HONDA (9), HYUNDAI (133), INFINITI (34), and JAGUAR (2). Below the list is a "Color" section with a plus icon.

Click on "All Makes" to expand the menu and select an option.

Lane



Vehicle Types



Body Styles



Year & Mileage



Color



Engine



Drivetrain



Transmission



Condition Grade



Keyword Search



Search by keyword

SEARCH

When you select a make, two additional menu items will appear. You can select multiple makes from this menu.

The filtered search results show the "Make" filter set to "FORD". Below it, the "FORD" label is displayed with a red "X" icon to its right. Underneath, there is a dropdown menu for "All Models" and another dropdown menu for "Trims" set to "All Trims". A "Reset filter" link is visible at the top right of the "Make" section.

Here's what the "All Models" and "All Trims" look like expanded.

Make [Reset filter](#)

FORD

FORD ✕

All Models

Trims

All Trims

Trims

All Trims **DONE**

- HYBRID (1)
- KING RANCH (1)
- KR FX4 (1)
- LARIAT (30)
- LTD (7)
- S (4)
- SE (50)
- SE HYBRID (1)
- SEL (13)

FORD ✕

All Models **DONE**

- C MAX TITANIUM (1)
- ECOSPORT (3)
- EDGE (13)
- EDGE SEL (2)
- ESCAPE (18)
- ESCAPE HYBRID (1)
- ESCAPE LTD (1)
- ESCAPE S (4)
- ESCAPE SE (2)

Color **+**

Click the plus sign “+” next to each of the remaining menu items to expand the selection.

You can use “Reset filter” on any of these to clear the selections.

The image illustrates the process of expanding filter menus in a web application. It consists of three sequential screenshots:

- Left Screenshot:** A sidebar menu with the following items, each with a plus sign (+) to its right: Lane, Vehicle Types, Body Styles, Year & Mileage, Color, Engine, Drivetrain, Transmission, Condition Grade, and Keyword Search. At the bottom is a search bar with the text "Search by keyword" and a "SEARCH" button.
- Middle Screenshot:** The "Lane" filter is expanded. It shows a search input field containing "Lanes (All)" and a "DONE" button. Below the input field is a list of options, each with a checkbox and a count in parentheses:
 - 1 - HYUNDAI MOTORS (0)
 - 2 - DAMAGED & DISABLED (4)
 - 7 - DEALER VEHICLES (4)
 - 7 - UHAUL (8)
 - 8 - DEALER VEHICLES (3)
 - 8 - ALLY (5)
 - 10 - AVIS BUDGET GROUP (23)
 - 10 - FORD MOTOR CREDIT (85)
 - 11 - HYUNDAI MOTORS (0)
- Right Screenshot:** The "Vehicle Types" filter is expanded. It shows a "Filter(s) selected" section and a "Reset filter" link. Below this is a list of vehicle types, each with a checkbox and a count in parentheses:
 - Cargo/Utility (0)
 - Convertible (0)
 - Coupe (0)
 - Hatchback (0)
 - Passenger/Mini Van (0)
 - Sedan (0)
 - SUV (0)
 - Truck (14)
 - Wagon (0)
 - Not Specified (4)

Arrows indicate the flow from the first screenshot to the second, and from the second to the third.

Body Styles +

Year & Mileage +

Color +

Engine +

Drivetrain +

Transmission +

Condition Grade +

Keyword Search -

Search by keyword **SEARCH**

Body Styles -

- 2DR COUPE (17)
- 2DR/2WD (4)
- 2DR/4WD (9)
- 2WD/QUAD (1)
- 4D CRW CAB (62)
- 4DHB (19)
- 4DR SEDAN (388)
- 4DR WAGON (62)
- 4DR/2WD (68)
- 4DR/4WD (61)
- 4DR/AWD (32)
- 5DR HATCH (7)
- 5DR WAGON (5)
- CARGO VAN (19)
- CONV 2DR (4)
- CREW/2WD (3)
- CREW/4WD (41)
- HB 3DR (6)
- PASS VAN (6)
- QUAD/4WD (1)
- SPORTS VAN (29)
- SUV 4 DR (273)
- XCAB/2WD (2)

Year & Mileage +

Color +

Engine +

Drivetrain +

Transmission +

Condition Grade +

Keyword Search -

Search by keyword SEARCH

Year & Mileage -

Years (Any) ▾

Any Miles ▾ to Any Miles ▾

Clicking “Years (Any)” opens the menu below. Note that some menu items require you to click “DONE” after you have made your selections.

Year & Mileage -

Years (Any) DONE

- 2020 (132)
- 2019 (431)
- 2018 (89)
- 2017 (282)
- 2016 (57)
- 2015 (29)
- 2014 (18)
- 2013 (21)
- 2012 (18)

Clicking “Any Miles” opens the menu below.

Year & Mileage -

Years (Any) ▾

Any Miles ▾ to Any Miles ▾

- ✓ Any Miles
- 0
- 2,000
- 4,000
- 6,000
- 8,000
- 10,000
- 15,000
- 20,000
- 25,000
- 30,000
- 35,000
- 40,000
- 45,000
- 50,000
- 60,000
- 70,000
- 80,000
- 90,000
- 100,000
- 110,000
- 120,000
- 130,000
- 140,000
- 150,000

The remaining menu items: Color; Engine; Drivetrain; Transmission; and Condition Grade expand to the corresponding menus below.

Color ⊖

- Black (302)
- Blue (109)
- Brown (15)
- Gray (67)
- Green (12)
- Orange (6)
- Red (131)
- Silver (185)
- Tan (12)
- White (278)
- Yellow (2)
- Not Specified (15)

Engine ⊖

- Engine (Any)
- 3 Cyl 1.5L
- 3 Cyl 1L
- 4 Cyl 1.4L
- 4 Cyl 1.5L
- 4 Cyl 1.6L
- 4 Cyl 1.8L
- 4 Cyl 2.3L
- 4 Cyl 2.4L
- 4 Cyl 2.5L
- 4 Cyl 25L
- 4 Cyl 2L
- 4 Cyl 3.3L
- 6 Cyl 2.5L
- 6 Cyl 2.7L
- 6 Cyl 3.2L
- 6 Cyl 3.3L
- 6 Cyl 3.5L
- 6 Cyl 3.6L
- 6 Cyl 3.7L
- 6 Cyl 3.8L
- 6 Cyl 3L
- 6 Cyl 4L
- 6 Cyl 5.9L
- 6 Cyl 6.7L
- 8 Cyl 4.7L
- 8 Cyl 5.3L
- 8 Cyl 5.5L
- 8 Cyl 5.6L
- 8 Cyl 5.7L
- 8 Cyl 5L
- 8 Cyl 6.2L
- 8 Cyl 6.4L
- 8 Cyl 6.6L
- 8 Cyl 6.7L
- 8 Cyl 6L
- Not Specified

Drivetrain ⊖

- 2W (663)
- 4W (197)
- AW (274)

Transmission ⊖

- 5 Speed (3)
- 6 Speed (8)
- Automatic (1123)

Condition Grade ⊖

from All to All

- All
- 0.0
- 0.5
- 1.0
- 1.5
- 2.0
- 2.5
- 3.0
- 3.5
- 4.0
- 4.5
- 5.0

Keyword Search ⊖

Search by keyword

You can also search by keyword as shown at the bottom of the menu. However, results may not be as accurate as using the menu options we have already looked at.

Shown below are the results of a search for 2018, 2019, and 2020, Gray and Silver Ford F-150s.

Search [Reset filters](#)

[Save Search](#)

Saved Searches [+](#)

Make [Reset filter](#)

FORD

FORD [x](#)

F-150

Trims

All Trims

Lane [+](#)

Vehicle Types [+](#)

Body Styles [+](#)

Year & Mileage [-](#)

Filter(s) selected

[Reset filter](#)

2020, 2019, 2018

Any Miles to Any Miles

Color [-](#)

Filter(s) selected

[Reset filter](#)

Black (3)

Blue (0)

Brown (0)

Gray (2)

Green (0)

Orange (0)

Red (6)

Silver (4)

Tan (0)

White (6)

Yellow (0)

Not Specified (1)

Engine [+](#)

Drivetrain [+](#)

Transmission [+](#)

Condition Grade [+](#)

Keyword Search [-](#)

Search by keywo [SEARCH](#)

Run List - 08/26/2020

Page 1 of 1 Show 50 Sort by Lane [Grid Icons]

Search returned 6 results

2020 FORD F-150 LARIAT
SAVE **NOTE**

08/26/2020
Lane: 14 - GSP TRANSPORTATION
Run: 7

0 Photos

Body Style	CREW/4WD	Condition Grade	4.40
VIN	1FTEW1E58LFB35310	Mileage	12,172

Announcements: NAV/A2

VIEW DETAILS

VIEW CR

AUTO BID

CARFAX AutoCheck

2020 FORD F-150 LARIAT
SAVE **NOTE**

08/26/2020
Lane: 14 - GSP TRANSPORTATION
Run: 12

0 Photos

Body Style	CREW/4WD	Condition Grade	4.80
VIN	1FTEW1E59LKD02491	Mileage	12,078

Announcements: NAV/A2

VIEW DETAILS

VIEW CR

AUTO BID

CARFAX AutoCheck

2020 FORD F-150 LARIAT
SAVE **NOTE**

08/26/2020
Lane: 14 - GSP TRANSPORTATION
Run: 19

0 Photos

Body Style	CREW/4WD	Condition Grade	N/A
VIN	1FTEW1E52LFB20320	Mileage	13,937

Announcements: NAV

VIEW DETAILS

AUTO BID

CARFAX AutoCheck

2020 FORD F-150 XLT
SAVE **NOTE**

08/26/2020
Lane: 14 - ENTERPRISE
Run: 125

20 Photos

Body Style	CREW/4WD	Condition Grade	4.50
VIN	1FTEW1E41LFA63860	Mileage	14,927

Announcements: NAV

VIEW DETAILS

VIEW CR

AUTO BID

CARFAX AutoCheck

2018 FORD F-150 XLT SPORT
SAVE **NOTE**

08/26/2020
Lane: 10 - FORD MOTOR CREDIT
Run: 30

19 Photos

Body Style	CREW/4WD	Condition Grade	4.40
VIN	1FTEW1EP6JFD51171	Mileage	17,760

Announcements: NAV:(C/):)

VIEW DETAILS

VIEW CR

AUTO BID

CARFAX AutoCheck

2020 FORD F-150 LARIAT
SAVE **NOTE**

08/26/2020
Lane: 2 - DAMAGED & DISABLED
Run: 1184

0 Photos

Body Style	CREW/4WD	Condition Grade	2.30
VIN	1FTEW1E53LFB35263	Mileage	9,674

Announcements: HAS KEY:NAV:(Ov100K):)

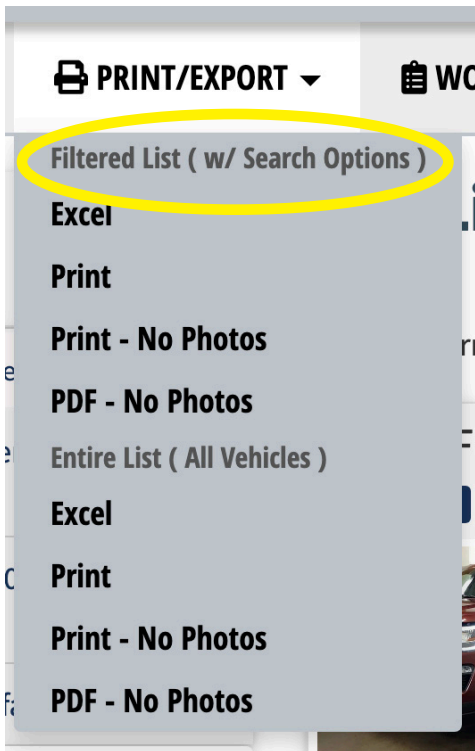
VIEW DETAILS

VIEW CR

AUTO BID

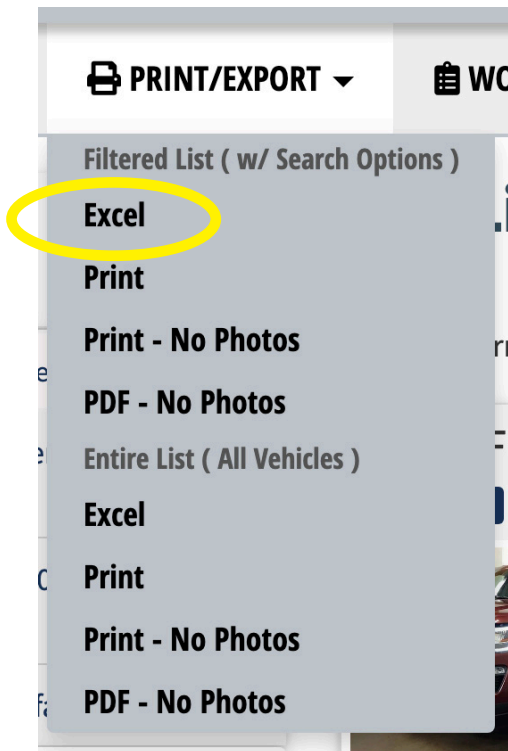
CARFAX AutoCheck

HOW TO PRINT

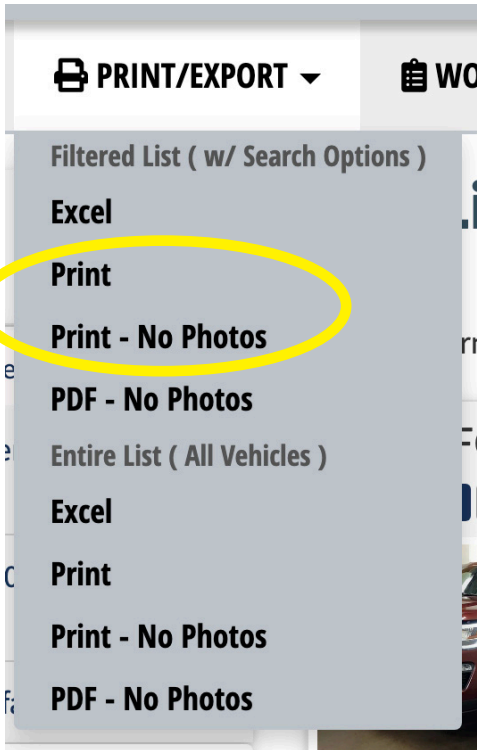


At the top, you can print your filtered list. This would be your search results, your workbook, or a lane if that's what you have selected.

Below that, you have the print options for "Entire List (All Vehicles)." This will print all the vehicles listed for that sale day, so be careful.



The first item on the menu will allow you to download your list as an Excell spreadsheet. When you click this button, you might not see anything happening. Look in the "download" folder on your computer to find the spreadsheet. If you don't have Excel or don't use spreadsheets, don't worry about this menu item -- just ignore it.



The next 2 menu items will open a separate tab in your web browser and open the print menu for your printer. (See below.)

Select your destination printer. Select "Landscape" or "Portrait." Click the small arrow next to "More settings" to see more of your printer settings. These will be different for every printer. When you have all your selections made, just click "Print" and your list will be sent to your printer.

Search Inventory | Greensboro A x https://greensboroaa.com/run-li x

greensboroaa.com/run-lists/?export=download&format=html&sale=2020-08-26&my=1

GAA Run List - August 26th, 2020

Lot	Run	Year	Make	Model/Trim	Miles	Grade	Color	Body	Engine	Equipment
14	1	2020	DODGE	CHARGER DAYTONA	3847	4.60	Red	4DR SEDAN	4 Cyl 5.7L	2ATWCCWES4WSPBPLFM
VIN			T/S		Workbook Notes		Comments			
2C3CDDXCT1H129739					Good CR		A2			
14	12	2020	FORD	F-150 LARIAT	12078	4.80	Silver	CREW 4WD	8 Cyl 5L	2ALTTWCCWES4WSPBPLFM
VIN			T/S		Workbook Notes		Comments			
4FTFW1E5H4KD0491							NAV/A2			
14	32	2019	RAM	1500 CLASSIC WARELOCK	7988	4.70	White	4D CREW CAB	8 Cyl 5.7L	ACTWCCW4WSPBPLFM
VIN			T/S		Workbook Notes		Comments			
1C9RR7L76K5735639							REPLACED AIRBAGS PER TOM T...			
14	108	2019	FORD	FIESTA SE	24394	4.60	White	4DR SEDAN	4 Cyl 1.6L	ACTWCCWCDSPBPLFM
VIN			T/S		Workbook Notes		Comments			
3EADP4B36KM150713										
14	110	2019	NISSAN	SENTRA S	14929	3.90	Blue	4DR SEDAN	4 Cyl 1.8L	ACTWCCWSPBPLFM
VIN			T/S		Workbook Notes		Comments			
3N1AB7APXY361363										
16	2	2018	KIA	FORTE LX	60178	3.50	Red	4DR SEDAN	4 Cyl 2L	ACTWCCWSPBPLFM
VIN			T/S		Workbook Notes		Comments			
3K9FLA477JE255743					Check this one before the sale.		AS IS OVR100K			

Print 1 sheet of paper

Destination: KONICA MINOLTA C5E

Pages: All

Copies: 1

Layout: Landscape

Color: Color

More settings

Print Cancel

Here's what it looks like if you click on "Print - No Photos."

The screenshot shows a web browser window with a URL: <https://greensboroaa.com/run-lists/7?export=download&format=html&sale=2020-08-26&my=1&noimage=1>. The main content is a table titled "GAA Run List - August 26th, 2020".

Ln#	Run	Year	Make	Model/Trim	Miles	Grade	Color	Body	Engine	Equipment
14	1	2020	DODGE	CHARGER DAYTONA	8847	4.60	Red	4DR SEDAN	8 Cyl 5.7L	2ATWCCWESWSPBPLFM
			VIN 2C3CDXCT1LH129739		TS		Workbook Notes Good CR		Comments A2	
14	12	2020	FORD	F-150 LARIAT	12078	4.80	Silver	CREW4WD	8 Cyl 5L	2ALTWCCWESWSPBPLFM
			VIN 1FTFW1E9LKD02491		TS		Workbook Notes		Comments NAV/A2	
14	32	2019	RAM	1500 CLASSIC WARLOCK	7988	4.70	White	4D CRW CAB	8 Cyl 5.7L	ACTWCCW4WSPBPLFM
			VIN 1C0RR7L6K5735639		TS		Workbook Notes		Comments REPLACED AIRBAGS PER TOM T/A	
14	108	2019	FORD	FIESTA SE	24394	4.60	White	4DR SEDAN	4 Cyl 1.6L	ACTWCCWCDSPBPLFM
			VIN 3FADP4B6KM150713		TS		Workbook Notes		Comments	
14	110	2019	NISSAN	SENTRA S	14929	3.90	Blue	4DR SEDAN	4 Cyl 1.8L	ACTWCCWSPBPLFM
			VIN 3N1AB7APXKY361363		TS		Workbook Notes		Comments	
14	110	2019	KIA	FORTE LX	60178	3.50	Red	4DR SEDAN	4 Cyl 2L	ACTWCCWSPBPLFM
			VIN 3KPFL4A77JE255743		TS		Workbook Notes Check this one before the sale.		Comments AS IS OVR100K	

On the right side, there is a print dialog box titled "Print" with "1 sheet of paper". It includes settings for Destination (KONICA MINOLTA C55), Pages (All), Copies (1), Layout (Landscape), and Color (Color). At the bottom of the dialog are "Print" and "Cancel" buttons.

"PDF - No Photos" will download the list as a PDF file. It will look the same as the image above.

The screenshot shows a dropdown menu for "PRINT/EXPORT". The menu items are:

- Excel
- Print
- Print - No Photos
- PDF - No Photos** (highlighted with a yellow circle)
- Entire List (All Vehicles)
- Excel
- Print
- Print - No Photos
- PDF - No Photos

Depending on your settings and whether you are using a Mac or a PC, the file will either be saved directly to your downloads folder; or the file will download and open in a separate window; or you may get a pop-up with a menu asking you to select where you want to save the file. (See below.)

If you get the pop-up, just navigate to where you want to save the PDF. Otherwise, look in your downloads folder for the file.

