

HOW TO CREATE A WORKBOOK (SAVE NOTES)

To get started, either click on run list or click on any lane from the lane summary on our home page.



GREENSBORO
AUTO AUCTION INC.

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[Reset filters](#)

[Save Search](#)

Saved Searches +

Make

Lane +

Vehicle Types +

Body Styles +

Year & Mileage +

Color +

Engine +

Drivetrain +

Transmission +

Condition Grade +

Keyword Search -

[SEARCH](#)

Run List - 08/26/2020

Page 1 of 23
Search returned 1148 results

Show 50 ▼

Sort by Lane ▼



2012 FISKER KARMA ECOSPORT

08/26/2020 Lane: 16 - NATIONAL REMARKETING Run: 1



Body Style	Condition Grade
4DR SEDAN	3.60
VIN	Mileage
YH4K14AA1CA001229	14,997

[20 Photos](#) *Announcements: .*

[SAVE](#) [NOTE](#)
[VIEW DETAILS](#)
[VIEW CR](#)
[AUTO BID](#)
 

2018 KIA FORTE LX

08/26/2020 Lane: 16 - NATIONAL REMARKETING Run: 2



Body Style	Condition Grade
4DR SEDAN	3.50
VIN	Mileage
3KPFL4A77JE255743	60,178

[18 Photos](#) *Announcements: AS IS OVR100K*

[SAVE](#) [NOTE](#)
[VIEW DETAILS](#)
[VIEW CR](#)
[AUTO BID](#)
 

2016 NISSAN ALTIMA SL

08/26/2020 Lane: 16 - NATIONAL REMARKETING Run: 3



Body Style	Condition Grade
4DR SEDAN	3.60
VIN	Mileage
1N4AL3AP7GC140974	49,658

Announcements: .

[SAVE](#) [NOTE](#)
[VIEW DETAILS](#)
[VIEW CR](#)
[AUTO BID](#)
 

Each vehicle in the run list has a “SAVE” and “NOTE” button on the right.

2018 KIA FORTE LX

08/26/2020 Lane: 16 - NATIONAL REMARKETING Run: 2



18 Photos

Body Style	Condition Grade
4DR SEDAN	3.50
VIN	Mileage
3KPFL4A77JE255743	60,178

Announcements: AS IS OVR100K

SAVE **NOTE**

VIEW DETAILS

VIEW CR

AUTO BID

CARFAX **AutoCheck**
A part of Experian

Click the “SAVE” button to add the vehicle to your workbook. To make a note on a vehicle, click on “NOTE.”

A pop-up box will appear where you can enter the note.

Making a note on a vehicle automatically adds the vehicle to your workbook.

2018 KIA FORTE LX

08/26/2020 Lane: 16 - NATIONAL REMARKETING Run: 2



18 Photos

Body Style	Condition Grade
4DR SEDAN	3.50
VIN	Mileage
3KPFL4A77JE255743	60,178

Announcements: AS IS OVR100K

SAVE **NOTE**

Enter Note

Check this one before the sale.

SAVE **CANCEL**

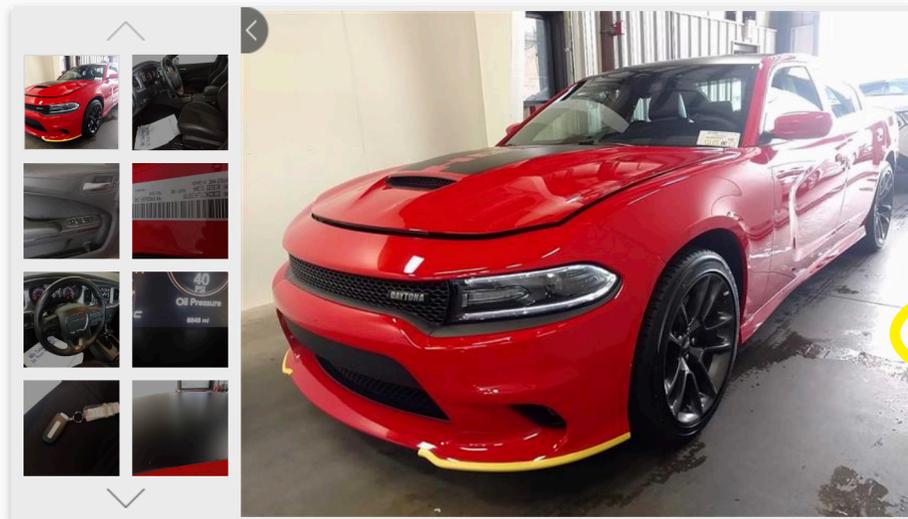
2016 NISSAN ALTIMA SL

08/26/2020 Lane: 16 - NATIONAL REMARKETING Run: 3

You can also save or make notes from inside the details of each car (after you click on the car to view the features, options, etc.)

2020 DODGE CHARGER DAYTONA

[Back to Run List](#)



Wed, August 26th
GSP TRANSPORTATION
Lane: 14 Run: 1
CARFAX AutoCheck
AUTO BID

4.60 CG
PRINT
SAVE NOTE

Similar Vehicles
Enter Note
Good CR
2020 NISSAN
2020 NISSAN ALTIMA
SAVE CANCEL

- FEATURES
- OPTIONS
- TIRES
- CONDITION REPORT

Features

Your workbook save automatically.

When you are done making notes and adding vehicles to your workbook, you can open your workbook by clicking the "WORKBOOK" tab in the top menu. Then click on the date of the sale.

RUN LIST SIMULCAST LANE SUMMARY MARKET REPORT BUY & SELL ABOUT DEALER SERVICE CENTER

SALES PRINT/EXPORT WORKBOOK AUTO BIDS JOIN SIMULCAST MY ACCOUNT

Search Reset filters Save Search Saved Searches

All Sales 6
08/26/2020 6
09/01/2020 0
09/23/2020 0

26/2020

Page Search Show 50 Sort by Lane

Your workbook will open with the list of vehicles you have added.

The green buttons to the right of each vehicle now allow you to edit your note or to remove the vehicle from your workbook.

You will receive an alert within simulcast on sale day when your workbook vehicles are about to cross the block.

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Contact Us JOIN SIMULCAST

RUN LIST SIMULCAST LANE SUMMARY MARKET REPORT BUY & SELL ABOUT DEALER SERVICE CENTER

SALES PRINT/EXPORT WORKBOOK AUTO BIDS JOIN SIMULCAST MY ACCOUNT

Search [Reset filters](#)
[Save Search](#)

Saved Searches +

Make
All Makes

Lane
Lanes (All)

Vehicle Types +

Body Styles +

Year & Mileage +

Color +

Engine +

Drivetrain +

Transmission +

Condition Grade +

Keyword Search -
Search by keyword **SEARCH**

Viewing Workbook- 08/26/2020

[Clear Workbook](#)
Page 1 of 1 Show 50 Sort by Lane
Search returned 6 results

2018 KIA FORTE LX
08/26/2020 Lane: 16 - NATIONAL REMARKETING Run: 2



Body Style: 4DR SEDAN Condition Grade: 3.50
VIN: 3KPFL4A77JE255743 Mileage: 60,178
Announcements: AS IS OVR100K

18 Photos

REMOVE NOTED
VIEW DETAILS
VIEW CR
AUTO BID
CARFAX AutoCheck

2020 DODGE CHARGER DAYTONA
08/26/2020 Lane: 14 - GSP TRANSPORTATION Run: 1



Body Style: 4DR SEDAN Condition Grade: 4.60
VIN: 2C3CDXCT1LH129739 Mileage: 8,847
Announcements: A2

20 Photos

REMOVE NOTED
VIEW DETAILS
VIEW CR
AUTO BID
CARFAX AutoCheck

2020 FORD F-150 LARIAT
08/26/2020 Lane: 14 - GSP TRANSPORTATION Run: 12



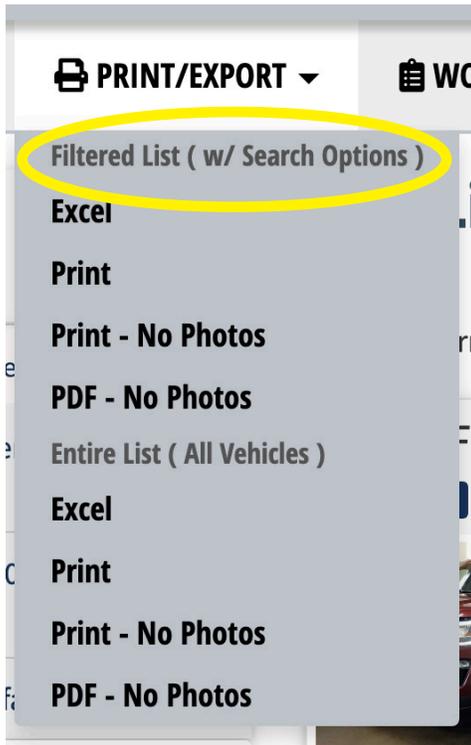
Body Style: CREW/4WD Condition Grade: 4.80
VIN: 1FTEW1E59LKD02491 Mileage: 12,078
Announcements: NAV/A2

REMOVE NOTE
VIEW DETAILS
VIEW CR
AUTO BID
CARFAX AutoCheck

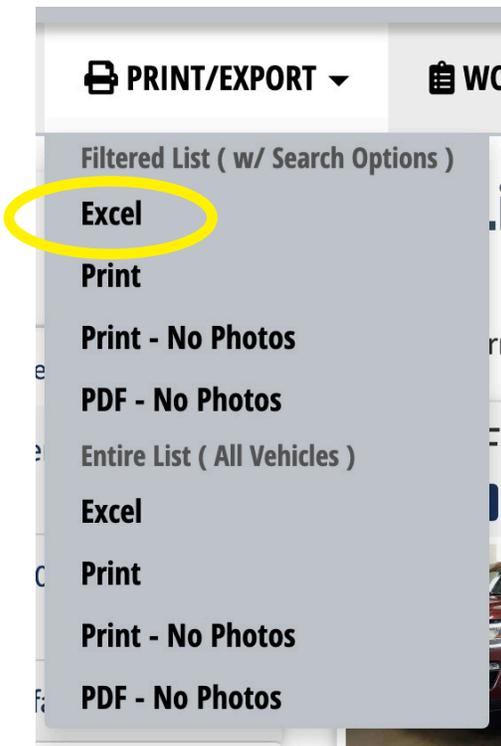
HOW TO PRINT

At the top, you can print your filtered list. This would be your search results, your workbook, or a lane if that's what you have selected.

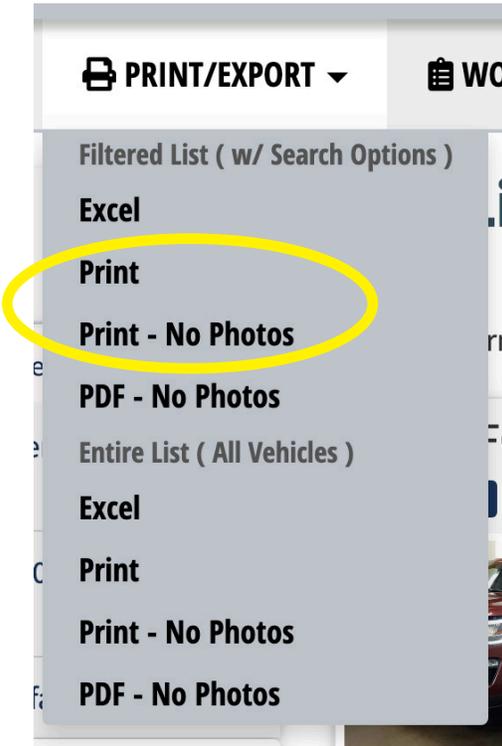
Below that, you have the print options for "Entire List (All Vehicles)." This will print all the vehicles listed for that sale day, so be careful.



The first item on the menu will allow you to download your list as an Excell spreadsheet. When you click this button, you might not see anything happening. Look in the "download" folder on your computer to find the spreadsheet. If you don't have Excel or don't use spreadsheets, don't worry about this menu item -- just ignore it.



The next 2 menu items will open a separate tab in your web browser and open the print menu for your printer. (See below.)



Select your destination printer. Select “Landscape” or “Portrait.” Click the small arrow next to “More settings” to see more of your printer settings. These will be different for every printer. When you have all your selections made, just click “Print” and your list will be sent to your printer.

GAA Run List - August 26th, 2020

La#	Run	Year	Make	Model/Trim	Miles	Grade	Color	Body	Engine	Equipment
14	1	2020	DODGE	CHARGER DAYTONA	8847	4.60	Red	4DR SEDAN	8 Cyl 5.7L	2ATWCCWESPBPFLM
VIN			T/S		Workbook Notes		Comments			
2C3CDXCT1LH129739			Good CR							
14	12	2020	FORD	F-150 LARIAT	12078	4.80	Silver	CREW4WD	8 Cyl 5L	2ALTTWCCWES4WSPBPFLM
VIN			T/S		Workbook Notes		Comments			
1FTFW1E59LKD02491			NAV-A2							
14	32	2019	RAM	1500 CLASSIC WARLOCK	7988	4.70	White	4D CREW CAB	8 Cyl 5.7L	ACTWCCW4WSPBPFLM
VIN			T/S		Workbook Notes		Comments			
1C3SRRL7L6K5T15639			REPLACED AIRBAGS PER TOM T...							
14	108	2019	FORD	FIESTA SE	24394	4.60	White	4DR SEDAN	4 Cyl 1.6L	ACTWCCWCDSPBPFLM
VIN			T/S		Workbook Notes		Comments			
3FADP4B6MCM150713										
14	110	2019	NISSAN	SENTRA S	14929	1.90	Blue	4DR SEDAN	4 Cyl 1.8L	ACTWCCW4WSPBPFLM
VIN			T/S		Workbook Notes		Comments			
JN1AB7APXKY361363										
16	2	2018	KIA	FORTE LX	60178	1.50	Red	4DR SEDAN	4 Cyl 2L	ACTWCCW4WSPBPFLM
VIN			T/S		Workbook Notes		Comments			
3KPF14A77E255743			NC		Check this one before the sale.		AS IS OVR100K			
VIN			T/S		Workbook Notes		Comments			
3KPF14A77E255743			NC		Check this one before the sale.		AS IS OVR100K			

Here's what it looks like if you click on "Print - No Photos."

The screenshot shows a web browser window with the URL <https://greensboroaa.com/run-lists/?export=download&format=html&sale=2020-08-26&my=1&noimage=1>. The main content area displays a "GAA Run List - August 26th, 2020" with a table of vehicle data. A print dialog box is open on the right side, showing settings for printing 1 sheet of paper to a KONICA MINOLTA C55 printer. The print dialog includes options for Destination, Pages, Copies, Layout, Color, and More settings. The "Print" button is highlighted in blue.

Ln#	Run	Year	Make	Model/Trim	Miles	Grade	Color	Body	Engine	Equipment
14	1	2020	DODGE	CHARGER DAYTONA	8847	4.60	Red	4DR SEDAN	8 Cyl 5.7L	2ATWCCWEWSPBPLFM
14	12	2020	FORD	F-150 LARIAT	12078	4.80	Silver	CREW/4WD	8 Cyl 5.7L	2ALTWCCWEWSPBPLFM
14	32	2019	RAM	1500 CLASSIC WARLOCK	7988	4.70	White	4D CRW CAB	8 Cyl 5.7L	ACTWCCWEWSPBPLFM
14	108	2019	FORD	Fiesta SE	24394	4.60	White	4DR SEDAN	4 Cyl 1.6L	ACTWCCWEWSPBPLFM
14	110	2019	NISSAN	SENTRA S	14929	3.90	Blue	4DR SEDAN	4 Cyl 1.8L	ACTWCCWEWSPBPLFM
16	2	2018	KIA	FORTE LX	60178	3.50	Red	4DR SEDAN	4 Cyl 2L	ACTWCCWEWSPBPLFM

"PDF - No Photos" will download the list as a PDF file. It will look the same as the image above.

The screenshot shows a "PRINT/EXPORT" dropdown menu with the following options: "Excel", "Print", "Print - No Photos", "PDF - No Photos" (highlighted with a yellow circle), "Entire List (All Vehicles)", "Excel", "Print", "Print - No Photos", and "PDF - No Photos".

Depending on your settings and whether you are using a Mac or a PC, the file will either be saved directly to your downloads folder; or the file will download and open in a separate window; or you may get a pop-up with a menu asking you to select where you want to save the file. (See below.)

If you get the pop-up, just navigate to where you want to save the PDF. Otherwise, look in your downloads folder for the file.

