

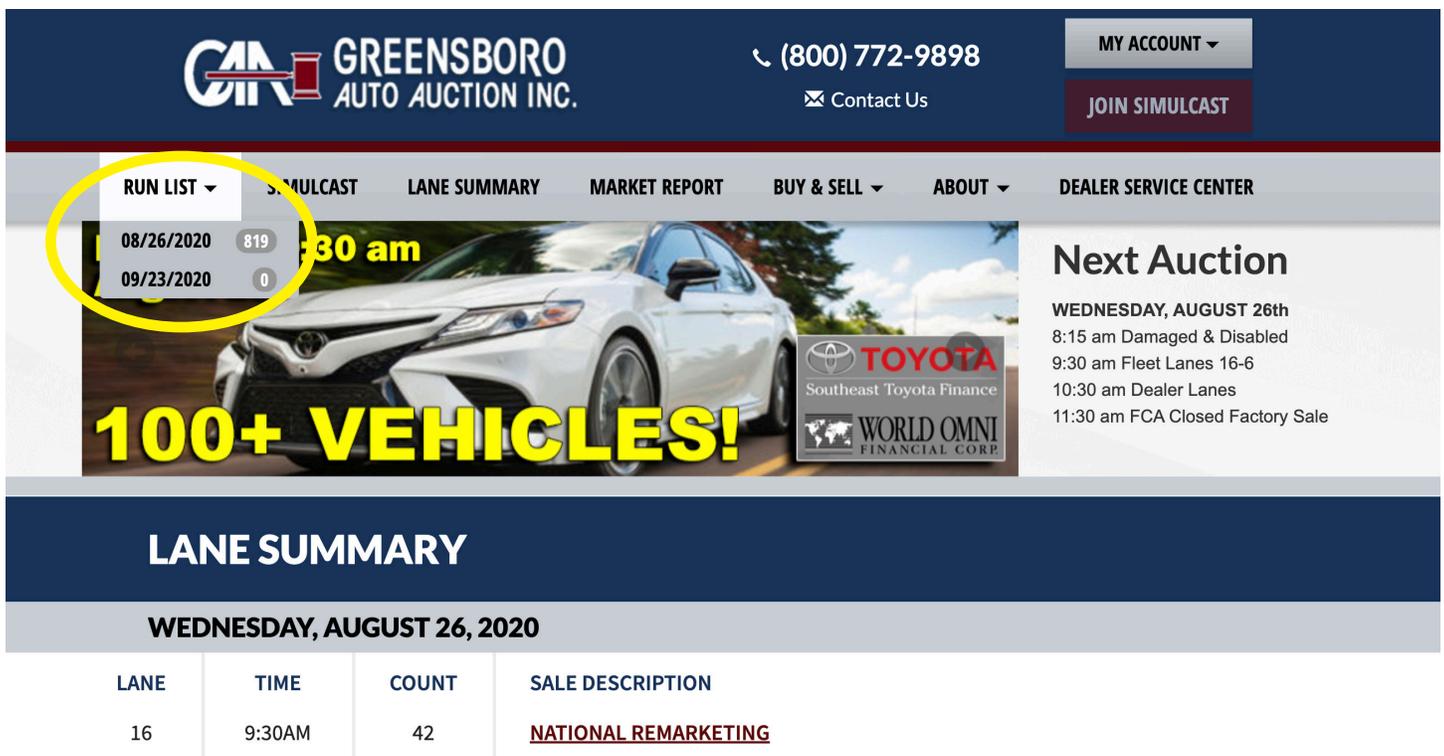
HOW TO VIEW THE RUN LIST

First, go to <https://greensboroaa.com/> and **log in to your account**.

After you have logged in, **click on “RUN LIST”** in the upper left corner.

Next, click on the sale date.

Note: if a Tuesday date is listed, this is a CLOSED Ford Factory sale. Only Ford and Lincoln dealers can access this sale.



The screenshot shows the website's navigation menu with 'RUN LIST' circled in yellow. Below the menu is a banner for a sale on Wednesday, August 26th, featuring a white Toyota car and the text '100+ VEHICLES!'. To the right is a 'Next Auction' section listing the schedule for Wednesday, August 26th.

Next Auction

WEDNESDAY, AUGUST 26th

- 8:15 am Damaged & Disabled
- 9:30 am Fleet Lanes 16-6
- 10:30 am Dealer Lanes
- 11:30 am FCA Closed Factory Sale

LANE SUMMARY

WEDNESDAY, AUGUST 26, 2020

| LANE | TIME | COUNT | SALE DESCRIPTION |
|------|--------|-------|-----------------------------|
| 16 | 9:30AM | 42 | <u>NATIONAL REMARKETING</u> |

This is the next screen you will see. This creates a full list of all the vehicles currently posted in the sale for that date.

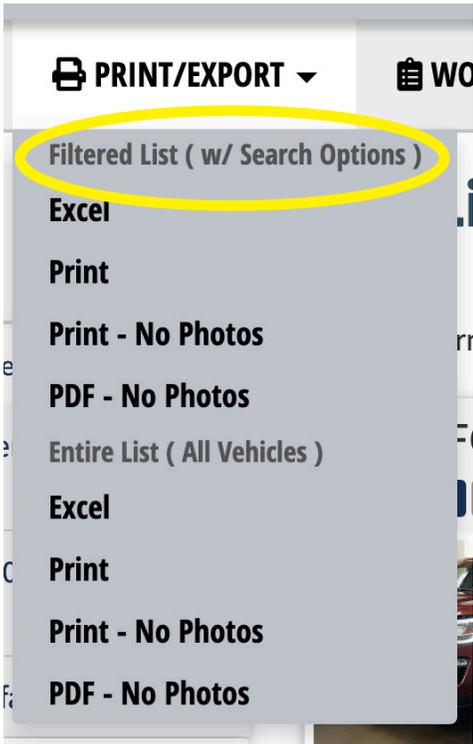
The menu on the left side of the page is where you will narrow your run list to the vehicles you're looking for.

The screenshot displays the Greensboro Auto Auction Inc. website interface. At the top, the logo and contact information (800) 772-9898 are visible. Below the header is a navigation bar with options like RUN LIST, SIMULCAST, and LANE SUMMARY. A secondary navigation bar includes SALES, PRINT/EXPORT, and WORKBOOK. The main content area is titled "Run List - 08/26/2020" and shows "Page 1 of 17" with "Search returned 819 results". A search filter menu on the left is circled in yellow, listing categories such as Make, Lane, Vehicle Types, Body Styles, Year & Mileage, Color, Engine, Drivetrain, Transmission, Condition Grade, and Keyword Search. The main list features three vehicle entries: a 2012 Fisker Karma Ecosport, a 2018 Kia Forte LX, and a 2016 Nissan Altima SL. Each entry includes a photo placeholder, VIN, body style, condition grade, and mileage, along with buttons for "VIEW DETAILS", "VIEW CR", and "AUTO BID".

We invite you to explore these search options on your own or view the next handout, "How To Search Inventory," where these menu items will be discussed.

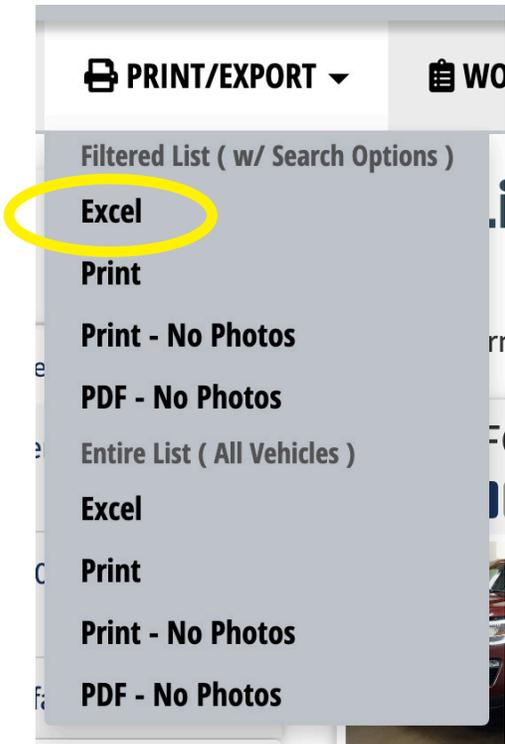
NEED HELP? CALL US AT 800.772.9898 ext. 4

HOW TO PRINT



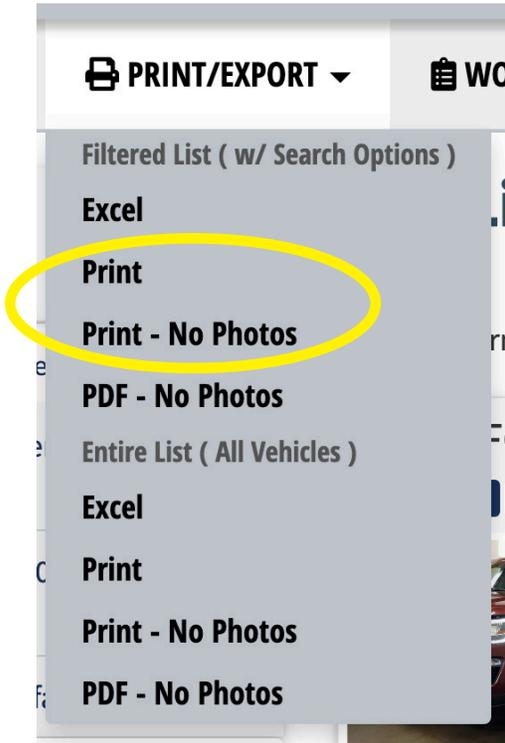
At the top, you can print your filtered list. This would be your search results, your workbook, or a lane if that's what you have selected.

Below that, you have the print options for "Entire List (All Vehicles)." This will print all the vehicles listed for that sale day, so be careful.



The first item on the menu will allow you to download your list as an Excel spreadsheet. When you click this button, you might not see anything happening. Look in the "download" folder on your computer to find the spreadsheet. If you don't have Excel or don't use spreadsheets, don't worry about this menu item -- just ignore it.

The next 2 menu items will open a separate tab in your web browser and open the print menu for your printer. (See below.)



Select your destination printer. Select “Landscape” or “Portrait.” Click the small arrow next to “More settings” to see more of your printer settings. These will be different for every printer. When you have all your selections made, just click “Print” and your list will be sent to your printer.

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<https://greensboroaa.com/run-lists/?export=download&format=html&sale=2020-08-26&my=1>

GAA Run List - August 26th, 2020

| Lot# | Run | Year | Make | Model/Trim | Miles | Grade | Color | Body | Engine | Equipment |
|---|-----|------|--------|-----------------------|-------|-------|--------|------------|------------|-----------------------|
| 14 | 1 | 2020 | DODGE | CHARGER DAYTONA | 8847 | 4.60 | Red | 4DR SEDAN | 8 Cyl 5.7L | 2ATWCCWESPBPPLFM |
| VIN: 2C3CDXCT1LH129739 T/S: Workbooks Notes Comments: Good CR. | | | | | | | | | | |
| 14 | 12 | 2020 | FORD | F-150 LARIAT | 12078 | 4.80 | Silver | CREW/4WD | 8 Cyl 5L | 2ALTTWCCWES4WSPBPPLFM |
| VIN: 1FTFW1E9LKD02491 T/S: Workbooks Notes Comments: NAVIA2 | | | | | | | | | | |
| 14 | 32 | 2019 | RAM | 1500 CLASSIC WORKLOCK | 7988 | 4.70 | White | 4D CRW CAB | 8 Cyl 5.7L | ACTWCCW4WSPBPPLFM |
| VIN: 1C8RR7L6K8S715639 T/S: Workbooks Notes Comments: REPLACED AIRBAGS PER TOM T. AG | | | | | | | | | | |
| 14 | 108 | 2019 | FORD | FIESTA SE | 24394 | 4.60 | White | 4DR SEDAN | 4 Cyl 1.6L | ACTWCCWCDSPBPPLFM |
| VIN: 3FADP8H6KCM150713 T/S: Workbooks Notes Comments: | | | | | | | | | | |
| 14 | 110 | 2019 | NISSAN | SENTRA S | 14929 | 3.90 | Blue | 4DR SEDAN | 4 Cyl 1.8L | ACTWCCW4WSPBPPLFM |
| VIN: JN1AB7APXYK61363 T/S: Workbooks Notes Comments: | | | | | | | | | | |
| 16 | 2 | 2018 | KIA | FORTE LX | 60178 | 3.50 | Red | 4DR SEDAN | 4 Cyl 2L | ACTWCCW4WSPBPPLFM |
| VIN: 3K9FL4A77JE255743 T/S: NC Workbooks Notes: Check this one before the sale. Comments: AS IS OVR100K. | | | | | | | | | | |

Print 1 sheet of paper

Destination: KONICA MINOLTA C5E

Pages: All

Copies: 1

Layout: Landscape

Color: Color

More settings

Print Cancel

Here's what it looks like if you click on "Print - No Photos."

The screenshot shows a web browser window with the URL <https://greensboroaa.com/run-lists/?export=download&format=html&sale=2020-08-26&my=1&noimage=1>. The main content is a table titled "GAA Run List - August 26th, 2020". The table has columns for Ln#, Run, Year, Make, Model/Trim, Miles, Grade, Color, Body, Engine, and Equipment. The first few rows are:

| Ln# | Run | Year | Make | Model/Trim | Miles | Grade | Color | Body | Engine | Equipment |
|-----|-----|------|--------|----------------------|-------|-------|--------|------------|------------|----------------------|
| 14 | 1 | 2020 | DODGE | CHARGER DAYTONA | 8847 | 4.60 | Red | 4DR SEDAN | 8 Cyl 5.7L | 2ATWCCWESPBPFLM |
| 14 | 12 | 2020 | FORD | F-150 LARIAT | 12078 | 4.80 | Silver | CREW 4WD | 8 Cyl 5.5L | 2ALLTWCCWES4WPSBPFLM |
| 14 | 32 | 2019 | RAM | 1500 CLASSIC WARLOCK | 7988 | 4.70 | White | 4D CRW CAB | 8 Cyl 5.7L | ACTWCCW4WPSBPFLM |
| 14 | 108 | 2019 | FORD | FIESTA SE | 24394 | 4.60 | White | 4DR SEDAN | 4 Cyl 1.6L | ACTWCCWCDSPBPFLM |
| 14 | 110 | 2019 | NISSAN | SENTRA S | 14929 | 3.90 | Blue | 4DR SEDAN | 4 Cyl 1.8L | ACTWCCW4WPSBPFLM |
| 16 | 2 | 2018 | KIA | FORTE LX | 60178 | 3.50 | Red | 4DR SEDAN | 4 Cyl 2L | ACTWCCW4WPSBPFLM |

On the right side, a print dialog box is open, showing "Print 1 sheet of paper". The destination is set to "KONICA MINOLTA C55", pages to "All", copies to "1", layout to "Landscape", and color to "Color". There are "Print" and "Cancel" buttons at the bottom.

"PDF - No Photos" will download the list as a PDF file. It will look the same as the image above.

The screenshot shows a dropdown menu for "PRINT/EXPORT". The menu items are:

- Excel
- Print
- Print - No Photos
- PDF - No Photos** (highlighted with a yellow circle)
- Entire List (All Vehicles)
- Excel
- Print
- Print - No Photos
- PDF - No Photos

Depending on your settings and whether you are using a Mac or a PC, the file will either be saved directly to your downloads folder; or the file will download and open in a separate window; or you may get a pop-up with a menu asking you to select where you want to save the file. (See below.)

If you get the pop-up, just navigate to where you want to save the PDF. Otherwise, look in your downloads folder for the file.

